



**Directors present:** Bruce Fiock, FJ Hayden, Rick Lemos, Rod Dowse, Tony Bishop

**Absent:** none

**Others in Attendance:** Leah Grassman (SSWD staff)

**By Zoom:** Jeff Fowle (Director), Rhonda Muse (SSWD staff), Elisa Noble (SSWD staff)

**1. Call to Order**

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman Fiock at 6:09pm
- b. **Agenda Adjustments and Approval**  
*ACTION: Approve Agenda with amendment to move Item 8 (Watermaster & Staff Reports) to after Item 5 (New Business). MOTION: Hayden; SECOND: Dowse AYES: Fiock, Lemos, Bishop; NOES: none; ABSTENTIONS: none.*

**2. Approval of Minutes**

- a. **Regular Board Meeting November 16, 2022**  
*ACTION: Approve minutes with correction of adding that Leah and Rhonda provided written reports. MOTION: Bishop; SECOND: Lemos; AYES: Fiock, Dowse, Hayden; NOES: none; ABSTENTIONS: none*

**3. Public Comment – none**

**4. Old Business**

- a. **Discuss and Possibly Approve Process to Fill Vacancy on Board of Directors (Scott Service Area Seat)**  
Executive Director Noble informed the Board that after three months of asking County Counsel for advice on the matter, they said they couldn't help. Counsel Josh Horowitz described that at this point the Board had two options: 1)act as a committee to appoint a director, or 2)appoint an ad hoc committee to interview candidates and then vote. The District needs to post a Notice of Vacancy for a minimum of 15 days and then the Board can appoint 15 days later. Therefore, the Notice of Vacancy will state January 13<sup>th</sup> as the deadline for potential candidates to submit a letter of interest. The Board agreed to post the notice, and then place appointment of a new Director on the agenda for the next board meeting. Counsel Horowitz also reminded the Board that the District must notify the County Registrar as to the appointment of the new Director.

**5. New Business (possible action items)**

- a. **Appoint a Hiring Committee for the Water Technician Position**  
Deputy Watermaster Grassman provided an update on resumes and general interest received regarding the position. The Board discussed the starting pay rate, and Directors Lemos and Fiock agreed to serve on the hiring committee. *ACTION: Appoint Directors Lemos and Fiock to the Hiring Committee for the Water Technician Position, and approve \$21/hour as the starting pay rate, to last the duration of the 4-month probationary period. MOTION: Bishop; SECOND: Hayden; AYES: Fiock, Dowse, Lemos; NOES: none; ABSTENTIONS: none.*
- b. **Appoint District Negotiators to Negotiate Terms of New Contract with Executive Director**  
Counsel Horowitz described how the process should work with District negotiators developing a contract draft with the Executive Director, and then bringing it to the full Board for approval. Directors Dowse and Bishop agreed to serve as District negotiators.

**6. Watermaster & Staff Reports**

Leah and Rhonda provided reports

