



**- DRAFT MINUTES -**  
Regular Meeting of the Board of Directors  
May 2, 2022, via Zoom

**Directors present:** Rod Dowse, Jeff Fowle, Rick Lemos, Bruce Fiock, FJ Hayden, Tony Bishop

**Absent:** John Spencer

**Others in Attendance:** Leah Grassman, Bonny Nichols, John Clements, Peter Kiel, Elisa Noble, Nick Joslin (Friends of the Shasta), Janae Scruggs (CDFW),

**1. Call to Order**

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman Fiock at 7:03pm
- b. **Agenda Approval – ACTION:** Approve Agenda as presented. **MOTION:** Hayden **SECOND:** Fowle; **AYES:** Dowse, Bishop, Lemos, Fiock; **NOES:** none; **ABSTENSIONS:** none.

**2. Approval of Minutes**

- a. **Regular meeting March 30, 2022**  
**ACTION:** Approve minutes as presented. **MOTION:** Fowle; **SECOND:** Bishop; **AYES:** Spencer, Lemos, Fiock, Dowse, Hayden; **NOES:** none; **ABSTENSIONS:** none.

**3. Public Comment**

- a. Nick Joslin of Friends of the Shasta River thanked the District for the work they are doing coordinating with the SWB on the drought regulation.

**4. Old Business (possible action items)**

- a. **Discuss Proposed Updates to the SWB Emergency Drought Regulation**  
ED Noble reported she gave comments on behalf of the District at the Public Meeting earlier that day. Noble said she would distribute a draft of the SSWD Comments for board and staff to review. Comments are due May 31<sup>st</sup>.  
NO ACTION.
- b. **Discuss curtailments and other coordination under the SWB Emergency Drought Regulation**  
WM Grassman provided an update on ongoing work being completed under the SWB (pending) contract. She reported that she and others are working on a potential LCS for surface water users on the Little Shasta River tributary. She has spent a lot of time on the drought regulation that could be charged to the SWB contract if it is approved.  
NO ACTION.
- c. **Discuss SSWD Contract with SWB for services related to the Drought Regulation**  
ED Noble provided an update that the SWB contract required the District to carry both Auto Insurance and Professional Liability Insurance. We are waiting for quotes from Churchill Insurance. Peter Kiel explained that while the contract does not have an explicit escape clause, it is written like all other state contracts, which allows either party to exit the contract at any time. Board discussion was had regarding the pros and cons of entering into the state contract. This will be an agenda item for next week's special meeting.  
NO ACTION.

**5. New Business (possible action items)**

- a. **Discuss SSWD Draft 2022-23 Budget**  
ED Noble presented the draft budget. Discussion was held regarding whether the SWB Contract potential income should be included in some way; consensus was not appropriate to include without a signed SWB contract. Cherie reported that the District has approximately \$61,000+ in water users fees through property tax payments that have not been received for FY21-22. (Rhonda later confirmed that this is normal). ED Noble presented the idea of an added vehicle stipend to account

for the higher fuel prices and offroad wear and tear of Watermaster staff personal vehicles being used for District business. Board Members were generally open to the idea, but need to determine if/how it can be done legally. ED Noble will meet with Financial Committee members Fiock and Hayden to further refine the budget prior to next week's special meeting. Budget needs to be approved then in order to be ready for June 14<sup>th</sup> court submittal deadline.  
NO ACTION.

**6. Financial**

- a. Financial reports tabled until new bookkeeping services are implemented  
Pay obligations as presented, totaling \$1,479. MOTION: Hayden; SECOND: Fowle; AYES: Dowse, Lemos, Bishop, Fiock; NOES: none; ABSTENSIONS: none

**7. Watermaster & Staff Reports – summary of activities provided by WM Grassman and WM Nichols**

**8. Next regular meeting** – July 27, 2022, at 7:00 pm

**9. Special Meeting** - will be held next Thursday June 2, 2022 at 7pm at the Siskiyou County Farm Bureau office

**10. Adjournment** – 8:54pm

Minutes approved [ ] as presented  with corrections on the 2 day of JUNE, 2022.

Bruce E. Fiock

Signature of Board Chairman

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Signature of Secretary