



**Directors present:** Rod Dowse, Jeff Fowle, Rick Lemos, Bruce Fiock, Jim Morris, Tony Bishop.

**ABSENT:** None

**Others in Attendance:** Kim Bellhouse (SSWD Staff), Leah Grassman (SSWD Staff), Chris Thompson (Mountaineer IT).

**1. Call to Order**

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman Dowse at 7:03pm.
- b. **Agenda Adjustments and Approval – ACTION:** Approve Agenda with the exchange of 6a and 6b. **MOTION:** Fowle; **SECOND:** Fiock; **AYES:** Morris, Bishop, Lemos, Dowse, **NOES:** none; **ABSTENSIONS:** none.

**2. Approval of Minutes**

**a. January 16, 2024- Regular Board Meeting**

**ACTION:** Approve minutes as presented; **MOTION:** Bishop; **SECOND:** Fiock; **AYES:** Dowse, Morris, Lemos; **NOES:** none; **ABSTENSIONS:** Fowle

**3. Public Comment – none**

**4. Appointment of Officers- (Tabled on 1/16/2024)**

**a. Secretary/Treasurer-Tony Bishop**

**DISCUSSION:** Agreed to combine the Secretary/Treasurer into one position.

**ACTION:** Tony Bishop was appointed to the position.

**5. Old Business (possible action items)-None**

**6. New Business (possible action items)**

**a. Review, discuss possible approval of Mountaineer IT service.**

Chris Thompson (Mountaineer IT) presented the services and security benefits of Mountaineer IT to the Board and Staff. **DISCUSSION:** Bishop requested that it be re-evaluated for continued service at the September meeting. **ACTION:** Approved with a start date of 4/01/2024. **MOTION:** Fowle; **SECOND:** Bishop; **AYES:** Fiock, Dowse, Morris, Lemos; **NOES:** none; **ABSTENSIONS:** none.

**b. Review and approval of Annual Financial Statement for Newsletter mailing.**

**DISCUSSION:** Fowle recommended using the current statement and modifying the next year. **ACTION:** Approved Annual Financial Statement for Newsletter. **MOTION:** Fiock; **SECOND:** Lemos; **AYES:** Dowse, Fowle, Morris, Bishop; **NOES:** none; **ABSTENSIONS:** none

**c. Discuss possibly adding the purchase of a vehicle(s) to next year's budget.**

**DISCUSSION:** Understood that the item was in the draft budget. (Post meeting comment: the item was actually for fuel, and registration).

**d. Review, discuss and possibly approve Employee Travel Policy.**

**ACTION:** Approved California State per diems for employee travel policy.

**MOTION:** Bishop; **SECOND:** Lemos; **AYES:** Fiock, Fowles, Dowse, Morris; **NOES:** none; **ABSTENTIONS:** none.

**e. Discuss and possibly approve a change in financial support and bookkeeping.**

No action taken.

**7. Financials (possible action items)**

**a. Review and approve modified budget for FY 2023-2024.**

ACTION: Approved modified budget for FY 2023-2024. MOTION: Fiock; SECOND: Fowle; AYES: Lemos, Bishop, Dowse, Morris; NOES: none; ABSTENSIONS: none.

**b. Review and approval of draft budget for FY 2024-2025.**

ACTION: Approve draft budget with purchase of vehicle to FY 2024-2025. (post meeting comment, this item is actually for fuel and registration). MOTION: Fiock; SECOND: Fowle; AYES: Lemos, Dowse, Bishop, Morris. NOES: none; ABSTENTIONS: none.

**c. Review and ratification of Districts financial reports, payroll, and accounts payable.**

ACTION: Approved financial reports, payroll, and accounts payable for Jan-March 2024, for ratification. MOTION: Bishop; SECOND: Lemos; AYES: Fiock, Fowle, Dowse, Morris. NOES: none; ABSTENTIONS: none.

**8. Watermaster, Board Member & Staff Reports**

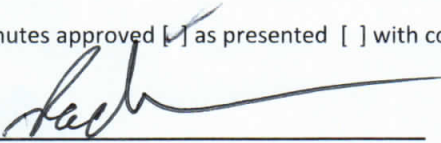
**a. Watermaster Grassman-** Provided a verbal and written report.

**b. Administrator Bellhouse-** Provided a written report.

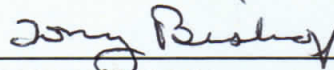
**9. Next regular meeting- May 29, 2024@ 7:00pm**

**10. Adjournment 9:29pm.**

Minutes approved  as presented [ ] with corrections on the 29th day of May 2024



Signature of Board Chairman



Signature of Secretary