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NON PROFIT
ORGANIZATION
U.S. POSTAGE
PAID
PERMIT NO. 3

FINANCIAL STATEMENT 2015

The Scott Valley and Shasta Valley Watermaster District (SSWD) is considered a "Special District" and is a local public agency without ownership by any individual or corporation.

The SSWD is currently funded through service fees charged to water diversion owners within the SSWD Service Areas. Financial records are managed through the SSWD's Administrative Services.

SSWD Board of Directors

Scott Valley Elect: John Spencer, Director
Michael Stapleton, Director
Shasta Valley Elect: Bruce Fiock, Chair
Jerry Bacigalupi, Director
Justin McMahon, Vice Chair
Appointed: FJ Hayden, Treasurer
Dan Drake, Secretary

How To Contact

(530)598-1629
(530)598-6164
(530)598-7085
(530)459-5546
(530)941-5602
(530)598-2774
(530)598-9037

DISTRICT ADMINISTRATION:

Provided by Business Resource, a division of the Northern California Resource Center, a local, private non-profit entity. To keep overhead costs down, this office does not maintain regular business hours. All inquiries received through the office will be responded to by the end of the next business day.

Rhonda Muse
(530) 331-1369, option 0
sswatermaster@gmail.com

REGULAR BOARD MEETINGS ARE HELD ON THE LAST WEDNESDAY OF EACH MONTH AT 7:00PM, LOCATION ALTERNATES BETWEEN YREKA AND FORT JONES.

Some exceptions apply to this schedule.

Contact the District Administrator for copy of the Agenda.



Published January 31, 2016

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Accomplishments in 2015

Automated Phone System—In April the District implemented an automated phone system to provide water right priorities that are able to divert based on the amount of available water. Since its implementation there have been 84 incoming calls. In our estimate (at 10 minutes per call had the Watermaster been contacted instead) the use of the automated system has saved approximately 14 hours of work by the Watermaster.

AUTOMATED INFORMATION SYSTEM FOR WATER RIGHT PRIORITY STATUS
(530)331-1369

Simply call the number above throughout the irrigation season, listen to a menu of stream systems and make your selection to hear current information about the water right priorities that can actively divert their water, or a portion of their water. All key press options are listed below. If you do not know your priority as specified in the Decree please press 0 and leave a request for that information.

Select the appropriate option for water right priority information:

- | | |
|---------------------------------|--|
| 1 Beaughan Creek & Boles Creek | 6 Parks Creek |
| 2 Carrick Creek & Jackson Creek | 7 Upper Shasta River & Hammond Reservoir |
| 3 French Creek & Miners Creek | 8 (not currently used) |
| 4 Little Shasta River | 9 Contact information for Watermasters |
| 5 Lower Shasta River | 0 Contact the District Administrator |

Cost of Service—During 2015 two important changes have taken place in regards to how the SSWD developed the annual budget and cost apportionment. The previous method of having a separate budget for each service area created a large disproportionate share of the cost between service areas. The Board of Directors determined that a single District-wide budget equally distributes costs across service areas to create a balanced approach for the same service. Secondly, The Board of Directors reviewed the minimum cost requirements necessary to sustain the operations of the SSWD. This amount has been determined to be about \$27,000 annually and includes all administrative tasks and direct expenses (i.e. insurance, financial audits, printing, etc.). Again, to create a balanced approach for charging this amount the Board has approved a 'flat fee' method of cost apportionment as allowed by the Order for Substitution of Watermaster Service. This means each diversion owner is now charged a flat fee to equally share in the cost to cover the administrative amount. This method has been determined to be the best approach for meeting the minimum financial needs of the SSWD and to proportionately distribute the share of cost. The flat fee amount will be re-evaluated every three years to determine if it continues to meet operational needs. The remaining budget amount (for non-administrative services) is charged based on individual water rights in cubic feet per second (cfs) as calculated by the Deputy Watermaster.

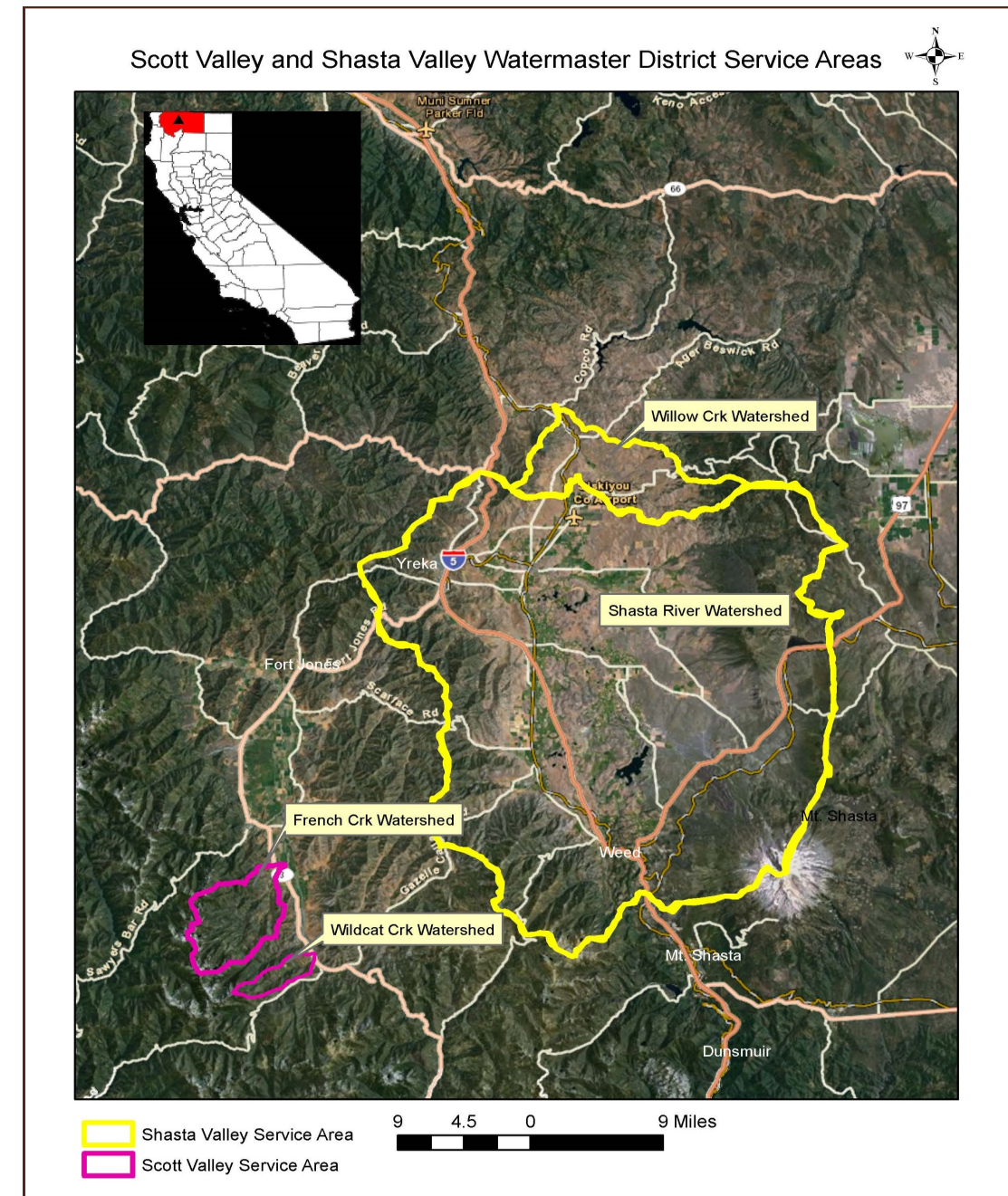
Scott Valley & Shasta Valley Watermaster District

FINANCIAL STATEMENT 2015

Income & Expense

Jan.-Dec. 2015

Income	
42000 · Property Tax Payments	
42001 · Scott Service Area	25,709.00
42002 · Shasta Service Area	102,548.35
42003 · Shasta Data Use	12,154.22
42000 · Property Tax Payments - Other	85.42
Total 42000 · Property Tax Payments	140,496.99
45000 · State of California-DWR	457.99
46000 · Direct Billing	
46002 · Shasta Service Area	51,120.62
46003 · Shasta Data Use	618.88
Total 46000 · Direct Billing	51,739.50
47000 · Payment Agreement	14,288.49
75000 · Refunds	23.00
Total Income	207,005.97
Expense	
61700 · Computer and Internet Expenses	262.70
62600 · Equipment and Field Supplies	1,518.96
62800 · Data Use Agreement	15,000.00
63300 · Insurance Expense	
63310 · General Liability Insurance	2,840.00
Total 63300 · Insurance Expense	2,840.00
64900 · Office Supplies	160.00
65500 · Service Refund	186.00
66400 · Post Office Box	60.00
66500 · Postage and Delivery	803.54
66600 · Printing and Reproduction	899.23
66700 · Professional Fees	
66702 · Administrative Service	27,603.82
66703 · Deputy Watermaster	142,557.90
66704 · Other Professional Services	315.00
Total 66700 · Professional Fees	170,476.72
66900 · Reconciliation Discrepancies	-0.60
67100 · Rent Expense	263.33
68100 · Telephone Expense	96.50
68400 · Travel Expense	10,926.00
Total Expense	203,492.38
Other Income	
99999 · Handling Fees {reimbursable}	180.00
Total Other Income	180.00
Net Total Income	3,693.59



Fee Waiver Available for Qualified Diversions

Water right owners within the jurisdiction of the Scott Valley and Shasta Valley Watermaster District (SSWD), who pay an annual watermaster service fee, and wish to be considered for a waiver of this fee must submit a *REQUEST FOR WAIVER OF WATERMASTER SERVICE FEE* form, with signature, during the annual **Fee Waiver Enrollment Period of March 1st through April 15th** along with a payment of \$60 to cover the cost of verifying the diversion and water right qualifies for the waiver. Eligibility is determined by the Deputy Watermaster. All requests for fiscal year 2016-2017 will be considered at the Board of Directors' meeting held on May 25, 2016.

Contact our District Administrator and request your form for fiscal year 2016-2017 by calling (530)331-1369. opt. 0 or email your request to sswatermaster@gmail.com

Please provide us with your name, mailing address or email address (email is preferred but not required).