

Meeting Minutes

Minutes: Regular meeting of Scott Valley and Shasta Valley Watermaster District Board of Directors

Date: March 25, 2026

Location: Yreka, California 96097

Directors Present: Rod Dowse, Jeff Fowle, Tony Bishop, Jim Morris

Absent: Rick Lemos

Others in Attendance: SSWD Staff: Leah Grassman, Diego Salido, and John Clements; Public: Bradley Isbel

1. Call to Order

- a. Establish a Quorum – A quorum is established. Meeting is called to order at 7:13 pm by Chairman Dowse
- b. Agenda Adjustments and Approval – Regular Meeting, March 25, 2026
ACTION: Approve the agenda as presented
MOTION: Bishop **SECOND:** Fowle **AYES:** Dowse **NOES:** None **ABSTENTIONS:** Morris

2. Approval of Minutes

- a. Regular Meeting, January 28, 2026
ACTION: Approve the minutes as presented
MOTION: Fowle **SECOND:** Bishop **AYES:** Dowse **NOES:** None **ABSTENTIONS:** Morris

3. Public Comment- Introduction of Bradley Isbel

4. Old Business (possible action items)

- a. Board Correspondence – Direction to Staff – No action taken
- b. Election(s) – Discussion combined with 4.c.
- c. Resolution to Request Election of Four Directors
ACTION: Approve *Resolution of the Board of the Scott Valley and Shasta Valley Watermaster District Declaring an Election be Held in its Jurisdiction; Setting Forth the Date for Said Election; Adopting Vote by Mail Voting Procedure; and Declaring Conduct of Said Election*
MOTION: Bishop **SECOND:** Fowle **AYES:** Dowse **NOES:** None **ABSTENTIONS:** Morris

5. New Business (possible action items)

- a. Applied River Sciences Draft Instream Flow Recommendations – Direction to Staff – No action taken
- b. SWRCB Scientific Basis Report and Economic Impact Analysis – Public Comment Period – Direction to Staff – No action taken
- c. Water Right Split
ACTION: Approve reapportionment of water rights as determined by John Clements with option for parties to contest decision before next irrigation season

MOTION: Fowle **SECOND:** Bishop **AYES:** Dowse **NOES:** None. **ABSTENTIONS:** Morris
d. Water Rights Enforcement – Direction to Staff – No action taken

6. Financials (possible action items)

a. 2026-2027 SSWD Draft Budget – Recommendation to revise budget by adding \$40,000 to item 65070, and cost reduction for vehicle purchase – No action taken

b. Review and approval of the District's financial reports and outstanding payables.

ACTION: Approve financial reports and outstanding payables.

MOTION: Bishop **SECOND:** Fowle **AYES:** Dowse, Morris **NOES:** None **ABSTENTIONS:** None

c. Review and ratification of the District's payroll expenses for January, February and March 2026

ACTION: Approve and ratify

MOTION: Fowle **SECOND:** Morris **AYES:** Dowse, Bishop **NOES:** None **ABSTENTIONS:** None

d. Review and approval of Annual Financial Statement for Calendar Year 2025

ACTION: Approve Annual Financial Statement for Calendar Year 2025

MOTION: Bishop **SECOND:** Fowle **AYES:** Dowse, Morris **NOES:** None **ABSTENTIONS:** None

7. Closed Session – None

8. N/A

9. Staff and Board Member Reports

Deputy Watermaster and Jr Deputy Watermaster presented written reports.

10. Next Regular Meeting – May 27, 2026 @ 6:30pm.

11. Adjournment- 9:33 PM

Minutes approved ☒ as presented ☐ with the corrections on the 27th day of May 2026.



Signature of Board Chairman



Signature of Secretary