



- DRAFT MINUTES --
**Special Meeting of the Board of
Directors**
January 25, 2023 in Yreka, California

Directors present: Bruce Fiock, FJ Hayden, Rick Lemos, Rod Dowse, Tony Bishop, Jeff Fowle

Absent: none

Others in Attendance: Leah Grassman (SSWD staff)

By Zoom: Rhonda Muse (SSWD staff), Elisa Noble (SSWD staff)

1. Call to Order

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman Fiock at 7:00pm
- b. **Agenda Adjustments and Approval**
None.

2. Public Comment – none

3. Old Business (possible action items)

- a. **The Board will Consider Selection and Appointment of a Candidate to Fill the Vacancy on the District Board of Directors**

*ACTION: Appoint Roy Johnson to fill the vacancy on the Board of Directors. MOTION: Fowle;
SECOND: Bishop; AYES: Fiock, Dowse, Hayden, Lemos; NOES: none; ABSTENTIONS:
none.*

4. Next Regular Meeting – January 25, 2023

5. Meeting adjourned: 7:04pm



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Absent: none

Others in Attendance: Leah Grassman (SSWD staff)

By Zoom: Rhonda Muse (SSWD staff), Elisa Noble (SSWD staff)

1. Call to Order

- a. **Establish Quorum-** a quorum is established. Meeting called to order by Chairman Fiock at 7:04pm
- b. **Agenda Adjustments and Approval**
ACTION: Approve Agenda with amendment to move Item 8 (Watermaster & Staff Reports) to after Item 6 (New Business). MOTION: Fowle; SECOND: Lemos AYES: Fiock, Dowse, Hayden, Bishop; NOES: none; ABSTENTIONS: none.

2. Approval of Minutes

- a. **Regular Board Meeting December 20, 2022**
ACTION: Approve minutes with correction of Item 8 to read the "Business and Accounts Manager" was terminated; and meeting adjourned at 8:47pm. MOTION: Bishop; SECOND: Lemos; AYES: Fiock, Dowse, Hayden; NOES: none; ABSTENTIONS: Fowle (not able to vote at December 20th meeting).

3. Public Comment – none

4. Financials

- a. Bonnie Jespersen reported that the current District bank balance was \$231,578.22, and provided a Profit and Loss Statement.
- b. *ACTION: Ratify payment of bills from last meeting in the amount of \$4,071.75. MOTION: Fowle; SECOND: Dowse; AYES: Fiock, Bishop, Hayden, Lemos; NOES: none; ABSTENTIONS: none.*
- c. *ACTION: Approve payment of current bills in the amount of \$15,083.91. MOTION: Fowle; SECOND: Lemos; AYES: Dowse, Fiock, Bishop, Hayden; NOES: none; ABSTENTIONS: none.*

5. Old Business

- a. **Discuss and Possibly Approve Process to Fill Vacancy on Board of Directors (Scott Service Area Seat)**
Was handled in Special Meeting.
- b. **The Executive Director Will Provide an Update on the State Water Resources Control Board (SWB) Consulting Agreement**
ED Noble and WM Grassman provided an update on services being provided and the invoicing process.
- c. **Discuss and Possibly Approve Requesting Authorization for the SWB Consulting Agreement from the Superior Court.**
Counsel Horowitz and Counsel Kiel recommended no action at this time, but to place the item on a future agenda.

d. The Deputy Watermaster Will Provide an Update on Hiring of Water Technician

WM Grassman provided an update on interest and applications received.

i. Discuss and Possibly Approve Purchasing a Computer for the Technician Position

WM Grassman reported that no District computer had been provided to previous Water Technicians, and highly recommended the District purchase one in advance of hiring the next Water Technician.

ACTION: Approve purchase of computer for Water Technician, up to \$1100. MOTION: Lemos; SECOND: Bishop; AYES: Fiock, Dowse, Hayden, Fowle; NOES: none; ABSTENTIONS: none.

e. Update on Voluntary Monitoring Program (VMP) Transition

ED Noble and WM Grassman provided an update. Letters still need to be sent to previous participants.

f. Update on French Creek Local Cooperative Solution (LCS)

WM Grassman and Board Member Fowle provided an update on working with CDFW and SWB.

6. New Business (possible action items)

a. Website Update, Including Discussion of Increased Costs and Potential Scope of Work

Rhonda provided a recommendation of new services to use for updating and maintaining the website and email addresses. Will come back to Board for action.

b. Discuss and Possibly Approve Summary of Diversion Use Report for Previous Water Year

WM Grassman presented the report and board members discussed.

ACTION: Add asterisk in report for the lower Shasta water use, indicating that it was impacted by the SWB Curtailment Regulation. MOTION: Fowle; SECOND: Dowse; AYES: Fiock, Bishop, Hayden, Lemos; NOES: none; ABSTENTIONS: none.

c. Election of Board Officers and Appointment of District Secretary for 2023

ACTION: Re-Elect Fiock to Chair, Fowle to Vice Chair, Hayden to Treasurer, and Appoint Dowse as Board Secretary. MOTION: Fowle; SECOND: Bishop; AYES: Fiock, Dowse, Hayden, Lemos; NOES: none; ABSTENTIONS: none.

d. Appoint District Labor Negotiators to Negotiate Adjustments in Salary and Benefits for All Staff Positions Performing Out-of-Class Work Under SWB Consulting Agreement.

Board Member Dowse and ED Noble agreed to develop a draft of the potential benefits and rates.

e. Business and Accounts Manager Position

Staff and Board Members discussed the job description, and process for hiring. Board Members Fiock and Hayden agreed to serve on an ad hoc hiring committee.

7. Watermaster & Staff Reports

WM Grassman and Rhonda provided staff updates.

8. Non-Public Closed Session

a. Conference with District's Labor Negotiators, Rod Dowse and Tony Bishop, to Provide Them Direction Concerning Changes to Executive Director's Compensation and Benefits; Government Code section 54957.6.

b. Discuss Possible Future Staff Transitions

c. Conference with District's Labor Negotiator(s) Appointed in Item 5. to Provide Them Direction Concerning Adjustments in Salary and Benefits for All Staff Positions Performing Out-of-Class Work Under SWB Consulting Agreement; Government Code section 54957.6.

9. Return to Open Session

a. Chair Fiock reported the following:

- Item 8a – Executive Director contractor was approved through June 30, 2023.
- Item 8b – tabled.
- Item 8c - will be placed on the agenda in open session at the next meeting.

10. Next regular meeting – March 22, 2023

11. Meeting adjourned: 9:28pm

Minutes approved as presented [] with corrections on the 31st day of May, 2023.

Bruce E. Fiock

Signature of Board Chairman

Rhonda Muse

Signature of Secretary